



Dr. Debbie Smith

Maximum results will be gained if patients follow the protocols, diets, supplementation and treatment (including frequency) prescribed.

PATIENTS INFORMATION

SURNAME \_\_\_\_\_ Sex M F [ ]
FIRST NAME(S) \_\_\_\_\_
Number of Children \_\_\_\_\_ ID Number: \_\_\_\_\_
Date of Birth \_\_\_\_\_ Occupation: \_\_\_\_\_
Physical Address \_\_\_\_\_
Postal Address \_\_\_\_\_
Contact Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_
Email Address: \_\_\_\_\_ - you will receive reminders, appointment notifications and practice newsletters via email

PARENT'S DETAILS IN THE CASE OF THE PATIENT BEING UNDER AGE

SURNAME \_\_\_\_\_ FIRST NAMES \_\_\_\_\_
Contact Number: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_
Email Address: \_\_\_\_\_

MEDICAL AID DETAILS

Name: \_\_\_\_\_ Member Number: \_\_\_\_\_
Main Member: \_\_\_\_\_

REFERRED BY:

Dr Debbie Smith is a registered Doctor of Homoeopathy, Acupuncturist and Doctor of Chinese Medicine.

All invoices including medication must be paid in full after each consultation. If payment is not received for whatever reason, the full amount plus any additional costs incurred in an attempt to receive the outstanding money, will be for the patients account.

Appointments not cancelled within 6 hours will be charged for in full. (Courtesy emails reminders are sent, but it remains the patients responsibility to keep the appointment)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

P.T.O

All information provided is managed in the strictest confidence.



### **Informed consent and terms and conditions**

This constitutes a legally binding agreement between Dr Debbie Smith (Registration No: A7217) AND

Name: \_\_\_\_\_ ID nr \_\_\_\_\_

This agreement is made up of two parts, the first pertaining to Informed Consent, and the second pertaining to the Terms and Conditions of Treatment. You are asked to read each section carefully, in that by affixing your signature hereto you confirm that you have understood and agreed to these terms and conditions.

#### **Informed consent**

- 1.1 I the undersigned acknowledge and understand, that I have a legal duty to fully inform Dr Debbie Smith of any and all relevant medical information, which may be pertinent to my consultation with her. This shall includes (but not be limited to) information pertaining to any diagnosis, current treatment, or medical condition of which I am aware, or are currently receiving treatment or care for by a registered health care professional.
- 1.2 I confirm that the purpose and nature of therapy and or advice, together with the benefits, risks, if any, associated with such advice have been fully explained to me, and that I have been afforded the opportunity to ask any questions pertaining to such.
- 1.3 I further confirm that I am responsible for the manner in which I utilise the information given to me, and that where necessary I shall consult with my treating health care professional as and when advised to do so.
- 1.4 Acupuncture consent form. "Acupuncture" means the stimulation of a certain point or points near the surface of the body by the insertion of special needles. The purpose of acupuncture is to prevent or modify the perception of pain and is thus a form of pain control. In addition, through the normalization of physiological functions, it may also serve in the treatment of certain diseases or dysfunctions of the body. Acupuncture includes the techniques of electro-acupuncture (the therapeutic use of weak electric currents at acupuncture points), mechanical stimulation (stimulation of an acupuncture point or points on or near the surface of the body by means of apparatus or instrument), and moxibustion (the therapeutic use of thermal stimulus at acupuncture points by burning Artemisia alone or Artemisia formulations). The potential risks: slight pain or discomfort at the site of needle insertion, infection, bruises, weakness, fainting, nausea, and aggravation of problematic systems existing prior to acupuncture treatment. The potential benefits: acupuncture may allow for the painless relief of one's symptoms without the need for drugs, and improve balance of bodily energies leading to the prevention of illness, or the elimination of the presenting problem. "With this knowledge, I voluntarily consent to the above procedures

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Terms and conditions**

##### **Privacy**

- 2.1 I understand that in accordance with section 14 of the National Health Act, 2003, I have the right to medical privacy and confidentiality, and that such information may not be disclosed to any party without my written authorisation.
- 2.2 In accordance with paragraph 2.1 above, I hereby provide written authorisation to Dr Debbie Smith to disclose any information to my treating health care practitioner, medical scheme or insurer (where applicable), which shall include any information pertaining to my consultation, nutritional advice and related matters,

##### **Payment of fees**

- 3.1 I acknowledge that notwithstanding any membership of any medical scheme, I am personally responsible for the payment of any and all amounts by Dr Debbie Smith for her services rendered. Furthermore, in the event that I claim for my medical scheme or insurer, and for whatever reason either fails to pay, or pays only in part any amount owed to Dr Debbie Smith, I shall be responsible for that amount or part thereof, in my personal capacity.
- 3.2 I understand that it is my sole responsibility to submit claims to my medical scheme or insurer, and that Dr Debbie Smith assumes no responsibility or liability in this regard.
- 3.3. I confirm that I have had all the costs associated with Dr Debbie Smith services explained to me, and that I have agreed to those charges.

3.4 In the event that I fail to pay any amount to Dr Debbie Smith, and cost are incurred in the recovery thereof, and then I shall be liable for those costs, including (but not limited to) any legal fees (at attorney own client scale), tracing fees and other related costs associated therewith.

**Disclaimer**

4.1 I confirm that the advice of Dr Debbie Smith makes no warranty or claim to cure or treat any specific medical condition.

**Warranty:**

5.1 I hereby warranty that prior to beginning any health program that I will consult with my treating practitioner, and where necessary, ensure that he or she is all times informed.

5.2 In the event that I sign this Agreement on behalf of any minor, I warrant that I am authorised to act on his or her behalf, and that I am legally entitled to make informed decisions pertaining to his or her health.

5.3 Cancellation Policy: Please notify us of any change or cancellation of your appointment as soon as possible in order to accommodate other patients. A full consult fee will apply for notice of less than 6 working hours or for failing to attend appointment.

5.4 Regarding Appointment Times: In order to fully benefit from your treatment, please arrive at least a few minutes prior to your appointment time. In the case that you are late, your treatment will be shortened so that we may keep on schedule for our next patients.

**General**

6.1 Blood Test results: Where appropriate Dr Smith will email or SMS results if interpreted to be normal. Out of range pathology results will require a follow up appointment to be scheduled.

6.2 Returned Medication: According to the Medical Control Council no medications are returnable under no circumstances.

By signing this document you legally bind yourself to the terms and conditions contained herein.

Thank you for your understanding and cooperation.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FEE STRUCTURE AND CONDITIONS 2017

Point of origin - Dr Debbie Smith and Dr Sandra Squara

### Consultations

Rates below do not include medication

	Duration	Fee per Consult
Initial Consult (Patients that have not visited the practice for 2 years will be considered new) See Special fees for muscle treatments	45 min	R830
Follow up consult	30min	R570
Returning patient (If no consultation for 2 years then please book initial - complete all new documentaiton)		
Short appointment follow up (Please indicate when you make an appointment if you need a short appointment, otherwise standard half hour appointments will be booked and charged accordingly)	15 min	330
Child Initial Consult (Younger than 10yrs)	30min	570
Child Follow Up Consult	30min	450
Telephone / Skype Consult (Non-Claimable) / Emails that take 15 minutes to answer	15 min	350

### Special Fees

Musculoskeletal and sport injury (new appointments)	R650
Follow up Acupuncture treatments Packages - This is to assist patients that will require multiple treatments. Does not include initial consultation.	
5 Treatments (Use within 6 weeks)	20% saving R2,280
10 Treatments (Use within 10 weeks)	30% saving R3,990
Terms and conditions for packages. Must be paid upfront. The treatments will be included for the original complaint. Appointments must be used as follow 5 treatments : 6 week period, 10 treatments 10 week period (No exceptions). Bookings as per person and can't be transfered to another person	
Family package - Book an acupuncture appointment with a family member for the same time and enjoy a 20% discount on both appointments	R456 each

A limited number of "unlimited visits" appointments are available. Enquire at reception for more information.

### Other treatments

Lymphatic drainage	R220 per session
Lymphatic drainage package (Book and pay all 10 appointments and receive 2 at no cost)	R1760 (20% saving)
Facial rejuvenation acupuncture - Includes a pretreatment gel and post serum treatment to enhance collagen and reduce fine lines)	R600 per session
Facial rejuvenation acupuncture - prepay for 10 treatments and receive 2 at no cost. Best results to have 10 treatments within 2 months.	R4800 (20% saving)
Myofascial release (Included in acupuncture treatments if needed)	R250 - 10 minute session
Bioptron Light - for treating inflammation, skin problems, scars, acne, joint problems, sprains, arthritis, sinus probles. (Included in acupuncture treatments if needed)	R280 per 20 minutes

Missed appointments or appointments not cancelled telephonically within 6 working hours will be invoiced in full

All fees are inclusive of 14% VAT

Patients signature: \_\_\_\_\_

Date: \_\_\_\_\_

By signing you accpet all fees and conditions described



# HEALTH QUESTIONNAIRE

Patient Name: \_\_\_\_\_

Date: \_\_\_\_\_

Rate each of the following symptoms based on your typical health profile for the specified duration:

Past month (New Patient)

Past week (Follow-Up)

Past 48 hours (Acute)

If you are a new patient then complete the questionnaire with the past month duration - **PLEASE ADD SCORES WHEN COMPLETE**

**Point Scale:** 0 - *Never or almost never* have the symptom. 1 - *Occasionally* have it, effect is *not severe*.  
 Severe. 3 - *Frequently* have it, effect is *not severe*

2 - *occasionally* have it, effect is

4 - *Frequently* have it, effect is *severe*

## I. Medical Symptoms Questionnaire (MSQ)

**HEAD** \_\_\_\_\_ Headaches  
 \_\_\_\_\_ Faintness  
 \_\_\_\_\_ Dizziness  
 \_\_\_\_\_ Insomnia **TOTAL** \_\_\_\_\_

**EYES** \_\_\_\_\_ Watery or itchy eyes  
 \_\_\_\_\_ Swollen, reddened or sticky eyelids  
 \_\_\_\_\_ Bags or dark circles under eyes  
 \_\_\_\_\_ Blurred or tunnel vision **TOTAL** \_\_\_\_\_

**EARS** \_\_\_\_\_ Itchy Ears  
 \_\_\_\_\_ Earaches, ear infections  
 \_\_\_\_\_ Drainage from ear  
 \_\_\_\_\_ Ringing in ears, hearing loss  
**TOTAL** \_\_\_\_\_

**NOSE** \_\_\_\_\_ Stuffy Nose  
 \_\_\_\_\_ Sinus problems  
 \_\_\_\_\_ Hay Fever  
 \_\_\_\_\_ Sneezing attacks  
 \_\_\_\_\_ Excessive mucus formation  
**TOTAL** \_\_\_\_\_

**MOUTH/** \_\_\_\_\_ Chronic coughing  
**THROAT** \_\_\_\_\_ Gagging, frequent need to clear throat  
 \_\_\_\_\_ Sore throat, hoarseness, loss of voice  
 \_\_\_\_\_ Swollen or discoloured tongue, gums, lips  
 \_\_\_\_\_ Canker Sores **TOTAL** \_\_\_\_\_

**DIGESTIVE** \_\_\_\_\_ Nausea, vomiting  
**TRACK** \_\_\_\_\_ Diarrhea  
 \_\_\_\_\_ Constipation  
 \_\_\_\_\_ Bloating feeling  
 \_\_\_\_\_ Belching, passing gas  
 \_\_\_\_\_ Heartburn  
 \_\_\_\_\_ Intestinal/stomach pain  
**TOTAL** \_\_\_\_\_

**JOINTS/** \_\_\_\_\_ Pains or aches in joints  
**MUSCLE** \_\_\_\_\_ Arthritis  
 \_\_\_\_\_ Stiffness or limitation of movement  
 \_\_\_\_\_ Feeling of weakness or tiredness  
 \_\_\_\_\_ Pains or aches in muscles  
**TOTAL** \_\_\_\_\_

**WEIGHT** \_\_\_\_\_ Binge eating/drinking  
 \_\_\_\_\_ Craving certain foods  
 \_\_\_\_\_ Excessive weight  
 \_\_\_\_\_ Water retention  
 \_\_\_\_\_ Underweight  
 \_\_\_\_\_ Compulsive eating  
**TOTAL** \_\_\_\_\_

**ENERGY/** \_\_\_\_\_ Fatigue, sluggishness  
**ACTIVITY** \_\_\_\_\_ Apathy, lethargy  
 \_\_\_\_\_ Hyperactivity  
 \_\_\_\_\_ Restlessness **TOTAL** \_\_\_\_\_

<p><b>SKIN</b> _____ Acne          _____ Hives, rashes, dry skin          _____ Hair Loss          _____ Flushing, hot flashes          _____ Excessive sweating <b>TOTAL</b> _____</p> <hr/> <p><b>HEART</b> _____ Chest Pain          _____ Irregular or skipped heart beat          _____ Rapid or pounding heartbeat  <div style="text-align: right;"><b>TOTAL</b> _____</div></p> <hr/> <p><b>LUNGS</b> _____ Chest congestion          _____ Asthma, bronchitis          _____ Shortness of breath          _____ Difficulty breathing <b>TOTAL</b> _____</p> <hr/>	<p><b>MIND</b> _____ Poor Memory          _____ Confusion, poor concentration          _____ Difficulty in making decisions          _____ Stuttering or stammering          _____ Slurred speech          _____ Learning disabilities          _____ Poor concentration          _____ Poor physical coordination  <div style="text-align: right;"><b>TOTAL</b> _____</div></p> <hr/> <p><b>EMOTIONS</b> _____ Mood swings          _____ Anxiety, fear, nervousness          _____ Anger, irritability, aggressiveness          _____ Depression <b>TOTAL</b> _____</p> <hr/> <p><b>OTHER</b> _____ Frequent illness          _____ Frequent or urgent urination          _____ Genital itch or discharge  <div style="text-align: right;"><b>TOTAL</b> _____</div></p> <hr/> <p><b>GRAND TOTAL</b> <span style="float: right;"><b>TOTAL</b> _____</span></p> <hr/>
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**Please add up scores for each section when done.**



## Medical History

- Arthritis
- Allergies/hay fever
- Asthma
- Alcoholism
- Alzheimer's disease
- Autoimmune disease
- Blood pressure problems
- Bronchitis
- Cancer
- Chronic fatigue syndrome
- Carpal tunnel syndrome
- Cholesterol, elevated
- Circulatory problems
- Colitis
- Dental problems
- Depression
- Diabetes
- Diverticular disease
- Drug addiction
- Eating disorder
- Epilepsy
- Emphysema
- Eyes, ears, nose, throat problems
- Environmental sensitivities
- Fibromyalgia
- Food intolerance
- Gastroesophageal reflux disease
- Genetic disorder
- Glaucoma
- Gout
- Heart disease
- Infection, chronic
- Inflammatory bowel disease
- Irritable bowel syndrome
- Kidney or bladder disease
- Learning disabilities
- Liver or gallbladder disease (stones)
- Mental illness
- Mental retardation
- Migraine headaches
- Neurological problems (Parkinson's, paralysis)
- Sinus problems
- Stroke
- Thyroid trouble
- Obesity
- Osteoporosis
- Pneumonia
- Sexually transmitted disease
- Seasonal affective disorder
- Skin problems
- Tuberculosis
- Ulcer
- Urinary tract infection
- Varicose veins
- Other \_\_\_\_\_

## Medical (Men)

- Benign prostatic hyperplasia (BPH)
- Prostate cancer

- Decreased sex drive
- Infertility
- Sexually transmitted disease
- Other \_\_\_\_\_

## Medical (Women)

- Menstrual irregularities
- Endometriosis
- Infertility
- Fibrocystic breasts
- Fibroids/ovarian cysts
- Premenstrual syndrome (PMS)
- Breast cancer
- Pelvic inflammatory disease
- Vaginal infections
- Decreased sex drive
- Sexually transmitted disease
- Other \_\_\_\_\_
- Age of first period \_\_\_\_\_
- Date of last gynecological exam \_\_\_\_\_
- Mammogram  +  -
- PAP  +  -
- Form of birth control \_\_\_\_\_
- # of children \_\_\_\_\_
- # of pregnancies \_\_\_\_\_
- C-section \_\_\_\_\_
- Surgical menopause
- Menopause
- Date of last menstrual cycle \_\_\_\_\_
- Length of cycle \_\_\_\_\_ days
- Interval of time between cycles \_\_\_\_\_ days
- Any recent changes in normal menstrual flow (e.g., heavier, large clots, scanty) \_\_\_\_\_

## Family Health History (Parents and Siblings)

- Arthritis
- Asthma
- Alcoholism
- Alzheimer's disease
- Cancer
- Depression
- Diabetes
- Drug addiction
- Eating disorder
- Genetic disorder
- Glaucoma
- Heart disease
- Infertility
- Learning disabilities
- Mental illness
- Mental retardation
- Migraine headaches
- Neurological disorders (Parkinson's, paralysis)
- Obesity
- Osteoporosis
- Stroke
- Suicide
- Other \_\_\_\_\_

## Health Habits

- Tobacco:  
Cigarettes: #/day \_\_\_\_\_  
Cigars: #/day \_\_\_\_\_
- Alcohol:  
Wine: #glasses/d or wk \_\_\_\_\_  
Liquor: #ounces/d or wk \_\_\_\_\_  
Beer: #glasses/d or wk \_\_\_\_\_
- Caffeine:  
Coffee: cups/d \_\_\_\_\_  
Tea: cups/d \_\_\_\_\_  
Soda w/caffeine: #cans/d \_\_\_\_\_  
Other sources \_\_\_\_\_
- Water: #glasses/d \_\_\_\_\_

## Exercise

- 5-7 days per week
- 3-4 days per week
- 1-2 days per week
- 45 minutes or more duration per workout
- 30-45 minutes duration per workout
- Less than 30 minutes
- Walk
- Run, jog, jump rope
- Weight lift
- Swim
- Box
- Yoga

## Nutrition & Diet

- Mixed food diet (animal and vegetable sources)
- Vegetarian
- Vegan
- Salt restriction
- Fat restriction
- Starch/carbohydrate restriction
- The Zone Diet
- Total calorie restriction
- Specific food restrictions:  
 dairy  wheat  eggs  
 soy  corn  all gluten
- Other \_\_\_\_\_

## Food Frequency

- Servings per day:  
Fruits (citrus, melons, etc.) \_\_\_\_\_  
Dark green or deep yellow/orange vegetables \_\_\_\_\_  
Grains (unprocessed) \_\_\_\_\_  
Beans, peas, legumes \_\_\_\_\_  
Dairy, eggs \_\_\_\_\_  
Meat, poultry, fish \_\_\_\_\_

## Eating Habits

- Skip breakfast
- Two meals/day
- One meal/day
- Graze (small frequent meals)
- Food rotation
- Eat constantly whether hungry or not
- Generally eat on the run
- Add salt to food

## Current Supplements

- Multivitamin/mineral
- Vitamin C
- Vitamin E
- EPA/DHA
- Evening Primrose/GLA
- Calcium, source \_\_\_\_\_
- Magnesium
- Zinc
- Minerals, describe \_\_\_\_\_
- Friendly flora (acidophilus)
- Digestive enzymes
- Amino acids
- CoQ10
- Antioxidants (e.g., lutein, resveratrol, etc.)
- Herbs - teas
- Herbs - extracts
- Chinese herbs
- Ayurvedic herbs
- Homeopathy
- Bach flowers
- Protein shakes
- Superfoods (e.g., bee pollen, phytonutrient blends)
- Liquid meals
- Other \_\_\_\_\_

## Would you like to:

- Have more energy
- Be stronger
- Have more endurance
- Increase your sex drive
- Be thinner
- Be more muscular
- Improve your complexion
- Have stronger nails
- Have healthier hair
- Be less moody
- Be less depressed
- Be less indecisive
- Feel more motivated
- Be more organized
- Think more clearly and be more focused
- Improve memory
- Do better on tests in school
- Not be dependent on over-the-counter medications like aspirin, ibuprofen, anti-histamines, sleeping aids, etc.
- Stop using laxatives or stool softeners
- Be free of pain
- Sleep better
- Have agreeable breath
- Have agreeable body odor
- Have stronger teeth
- Get less colds and flus
- Get rid of your allergies
- Reduce your risk of inherited disease tendencies (e.g., cancer, heart disease, etc.)

